Note to Parents for Parent/Teacher Conferences:

- 1. All Parent/Teacher conferences start 4 full weeks after the new school year begins and there will NOT be any conferences scheduled AFTER the 3rd week in May.
- 2. You must fill out the Parent/Teacher Conference Request Form on our website to have a conference scheduled.
- 3. Conferences are scheduled Tuesday, Wednesday, or Thursday from 8:00 to 8:20. We do not schedule conferences on Monday, Friday & Testing Days. Please give 24-to-48-hour turnaround time to schedule the appointment.
- 4. Parents MUST arrive 5-10 minutes early for their conferences and if you are late, then you must reschedule. (Teachers must be able to make it to their class on time for students' arrival.)
- 5. There are types of conferences:
 - a. Face to Face-2 or more teachers can be requested to attend this type of conference.
 - b. Online/Virtual-Information is sent via an email. It will give you the Date and Time. The Host of your TEAMS meeting will invite you in Promptly at 8am.
 - c. One on One-We DONOT do One on One Conferences.
- 6. Parents with 2 or more "No Shows" will have to talk to Administrator about setting up Parent/Teacher Conference.